

The blue line marks the “safe area”. It is 1/8” inside the edge of your printed piece. Keep any wording or important parts of your artwork within this area to prevent it from being trimmed.

The diagram illustrates a 5.5x8.5 inch booklet layout. It features a central grey area representing the trim size, surrounded by an orange border representing the bleed area. A blue line within the grey area marks the safe area, which is 1/8 inch inside the edge of the printed piece. A magenta line with arrows at both ends indicates the crop marks, which are necessary if the printing bleeds to the edge of the sheet. A horizontal purple line with arrows at both ends indicates the page size, which should be large enough to include crop marks and bleed if the software does not do this for you. The orange area is the bleed area, which overlaps the printed page by at least 1/8 inch on all sides. The text explains that the safe area is 1/8 inch inside the edge of the printed piece and that the grey area is the size of the printed page after the booklet has been trimmed. It also notes that the sample document is setup as an 5.5x8.5 inch booklet and that the user may choose to print any sized booklet within reason, but should follow the guidelines in this example for page size, crop, bleed, safe area, and booklet layout. The text further advises not to put a box on the page to show the size of the booklet page, but instead to include crop marks on all four corners to show where to cut the printed pages. It also states that crop marks are only necessary if the printing on the pages bleeds to the edge of the sheet. Finally, it explains that if the user has artwork that bleeds to the edge of the printed sheet, they should make the page size large enough to include crop marks and bleed, if their software does not do this for them. This is not necessary if there is no bleed. The text concludes by stating that the orange area is the bleed area, which overlaps the printed page by at least 1/8 inch on all sides. It also notes that the user's artwork should fill this area if they expect the printing to go all the way to the edge of their printed piece. In a booklet, it is only necessary to bleed to the outside edges.

The grey area is the size of your printed page after your booklet has been trimmed.

This sample document is setup as an 5.5x8.5” booklet.

You may choose to print any sized booklet within reason, but please follow the guidelines in this example for page size, crop, bleed, safe area, and booklet layout.

Do not put a box on the page to show the size of your booklet page. Instead, include crop marks on all four corners to show us where to cut your printed pages. Crop marks are only necessary if the printing on your pages bleeds to the edge of the sheet.

If you have artwork that bleeds to the edge of the printed sheet, then make the page size large enough to include crop marks and bleed, if your software does not do this for you. This is not necessary if there is no bleed.

The orange area is the bleed area. It overlaps the printed page by at least 1/8” on all sides. Your artwork should fill this area if you expect the printing to go all the way to the edge of your printed piece. In a booklet, it is only necessary to bleed to the outside edges.

Creating a booklet for printing with smartpress.com is easy. We do all the work for you!

You do not have to paginate your booklet, or to lay it out in spreads. In fact, we don't want you to. We will handle all page ordering and imposition in our pre-press department.

All you have to do is make each page of your document the same size as the page you want in your booklet.

For example, if you are ordering a 5.5x8.5" booklet, saddle stitched, then do not setup your pages 2-up on an 8.5x11" sheet. Instead, setup your pages to be 5.5x8.5" each. If a finished booklet has 16 pages, then your document should also have 16 pages.

The first two pages and the last two pages of your document will be your booklet cover. If you do not wish to have any printing on the inside covers of your booklet, then simply include blank pages in your document.

If you wish, you can submit two files: One for your cover, the other for your inside pages. In that case, you will need to have four pages in your cover document: 1: Front cover, 2: inside front cover, 3: inside back cover, 4: back cover. Again, if you wish any of these pages to be blank, just insert blank sheets in your cover document.

If you have artwork that bleeds to the edge of the printed page, then you need to make your sheet size large enough to include crop marks and bleed, as demonstrated on the first page of this document. For example, if your finished size is 5.5x8.5, the document page size should be 6.5x9.5. Professional page layout software such as Adobe InDesign or Quark Xpress has built in ways to do this for you.